The following are important:

* The church has an up to date, agreed and working **Safeguarding Policy with appropriate procedures** in place.
* The church has a named person as the **Designated Person for Safeguarding (DPS)**.

* All church workers and leaders are up to date with **BUGB Excellence in Safeguarding Training** (Levels 2 and 3 as appropriate) and have up to date **DBS checks**.

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| A concern about a Minister -  contact one of the Regional Team IMMEDIATELY | | |
| Mr Kenny Henry  EMBA Safeguarding Lead | 07498 189205 | [kenny.henry@embaptists.org.uk](mailto:kenny.henry@embaptists.org.uk) |
| Revd Mark Clay  Regional Team Leader & EMBA Safeguarding Trustee | 07975 863772 | [mark.clay@embaptists.org.uk](mailto:mark.clay@embaptists.org.uk) |
| Revd Dr Nick Ashton  Regional Minister | 07399 660047 | nick.ashton@embaptists.org.uk |
| Revd Pete Leveson  Regional Minister | 07950 768332 | [Pete.leveson@embaptists.org.uk](mailto:Pete.leveson@embaptists.org.uk) |

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| **A concern about the wellbeing of a child or adult – notify the church DPS** |
| * **RECOGNISE:** Trust your gut instinct; if it feels wrong, then it probably is wrong. |
| * **RESPOND:** Notify the church DPS as soon as possible (ideally within 24 hours).   *If the church does not have a DPS, please contact a member of the Regional Team (see left).* |
| * **RECORD:** The church DPS will give you a safeguarding incident form to complete, formally recording What? When? Where? Who? |
| * **REPORT:** The church DPS will know what to do next or who best to contact for advice and support. |

**If you are concerned that someone is at immediate risk of serious harm, you must contact the police (from a place of personal safety), then let the church DPS know that you have done so.**