# **Guidance to EMBA churches on payment of fees and expenses to Regional Ministers**

We are often asked the question by churches as to how they should cover the costs when a Regional Minister comes to visit their church either to preach or be involved in some other meeting/training event.

We offer the following as a guide. This guidance offers a suggested approach however it is not expected that a church with very limited financial resources should follow it rigorously.

* The following types of activity by a Regional Minister should attract **payment of both a realistic fee and mileage expenses** (at 45 pence per mile at the date of issue):
  + Taking a Sunday service or special church service
  + Leading a church weekend or similar
  + Leading a leadership conference or similar
  + Leading a training event
  + Engaging in a mediation process with a church
* The following types of activity by a Regional Minister should as a minimum, attract **payment of mileage expenses** (at 45 pence per mile at the date of issue):
  + Visiting a church/leaders’ meeting to address a specific matter at the request of the church or leaders
  + Taking part in the induction, ordination or farewell of a minister
* Although support from churches is always welcomed, no payment of fee or expenses is expected when the visit is made at the request of the Regional Minister.

All fees and expenses received by a Regional Minister are returned to the EMBA in order to assist with the funding of the Association.

Please note **all payments should be made by BACS clearly indicating what the payment is for** (full payment information is available on the EMBA website: [www.embaptists.co.uk/payment-information](https://www.embaptists.co.uk/payment-information)) **or by cheque payable to the ‘EMBA General Account’ and NOT to the individual Regional Minister** although they can be handed to the Regional Minister.

We work together as partners in the Gospel sharing costs and expenses and supporting each other. Please remember Regional Ministers will always come to assist in whatever way they can, regardless of a church’s ability to cover their expenses.